



APPLICATION TO ACCESS GROUND DISTURBANCE 201 STANDARD

INTRODUCTION

The Alberta Common Ground Alliance has made a significant investment in the development of the Ground Disturbance 201 Standard and the assessment/endorsement process associated with it. It is incumbent on the ABCGA to protect its intellectual property, the integrity of the Standard and the assessment/endorsement process. The ABCGA also provides emphasis on the increasing value to the developers of endorsed programs and the value to the purchasers of endorsed training that is gained from an industry developed and approved Standard.

These are some of the reasons the ABCGA is requesting the information in this Application for Access and screening applicants to ensure those that are given access to the Standard and invited to submit a program for assessment and endorsement have the resources and experience necessary for the undertaking.

ABC GA'S RIGHTS

The Ground Disturbance 201 Standard Overviews, the Ground Disturbance 201 Standards and all ABCGA documents associated with the ABCGA's ground disturbance training program assessment process are copyright by the ABCGA and all rights are reserved. They are the intellectual property of the ABCGA and shall not be redistributed without the express written consent of the ABCGA.

Completed copies of all applications received by the ABCGA shall become the property of the ABCGA.

APPLICANT INFORMATION

Complete and submit the following application:

Which Standard are you Applying to Access?	
Ground Disturbance 201 Standard (Alberta)	
Ground Disturbance 201 Standard (BC)	
Ground Disturbance 201 Standard (MB)	

Applicant Corporate Information												
Legal Name of Applicant												
Mailing address												
City/Town					Province		Postal code					
Phone			Web site									
Incorporated?	Corporation?		Society?			GST/HST #						
Incorporated in Provinces?	BC		AB		SK		MB		ON		Fed	USA

Applicant Contact Person			
Name			
Position			
Email			
Phone			
Signature		Date	

Applicant Interest in Training Program Assessment and Endorsement	
<i>Check the appropriate statement below.</i>	
We would like the opportunity to have our ground disturbance program assessed to the Ground Disturbance 201 Standard and endorsed by the ABCGA.	
We are not interested in having our ground disturbance program assessed to the Ground Disturbance 201 Standard and endorsed by the ABCGA.	
<i>If you are not interested in having your ground disturbance training program assessed, please explain why you are requesting access to the Standard:</i>	

Scope of Applicant's Operations			
<i>The ABCGA is interested in where your operations centres and service locations are geographically and how you service various jurisdictional locations. Please complete the table below.</i>			
Provincial Jurisdiction	# of Main Offices	# of Training Locations	Total # of Classrooms

Applicant's Training Volume	
<i>The ABCGA is interested in your training volume in terms of the number of students trained in recent years. Please complete the following table:</i>	
Year	Number of Students Trained
2017	
2018	
2019	
2020 YTD	

Product Delivery and Training Capabilities	
<i>The ABCGA is interested in your program delivery methods and training focus.</i>	
Please list the types or categories of training you provide:	
Will the LMS you plan to use with your program be your own?	
Will the LMS you plan to use with your program be with an outside vendor?	
Will your training program be developed for classroom delivery?	
If you will be providing a classroom program, approximately how many instructors will present your program?	
Do you train and use contract instructors?	
Will your training program be developed for online delivery?	
If you will be providing an online program, will your program be available on more than one learning management system (LMS)?	
If you will be providing an online program, will it be available to retailers?	

Applicant's Program Ownership Structure	
<i>The ABCGA is interested in the basic ownership structure and availability of your program.</i>	
Is your program intended for private use of training your employees?	
Is your program intended for the use of a specific controlled/restricted audience?	
Is your program intended for presentation for a fee to the purchasing public?	
Will your program be developed in-house?	
Will your program be developed by a third party?	
If your program will be developed by a third party, will that third party have any ownership interest in the program once it is implemented?	

Applicant's Capabilities and Experience with Respect to Long Term Relationships	
<i>The ABCGA is interested in your capabilities and experience with regard to the management of long term relationships.</i>	
How many years have you been providing safety training for others (external clients) as a business?	
Do you have experience managing training agreements of more than three years duration with one or more clients?	
What percentage of your annual number of students trained result from these agreements?	
Have you dedicated an individual to manage and coordinate these agreements?	

Have you been involved in continuous improvement initiatives as part of these agreements? <i>If yes, provide examples in the space below.</i>	

References	
<i>The ABCGA is interested in confirming your commitment to the need of your clients.</i>	
In the spaces below, list 3 corporate clients for whom you have been providing training for 3 years or more. Provide client corporate name, contact individual name and contact information (phone, email).	

Applicant's Industry Support and Participation	
<i>The ABCGA is interested in gauging your support for buried facility damage prevention, participation in industry activities and engagement in continuous improvement.</i>	
Are you a corporate member of any organizations whose primary focus is damage prevention?	
If yes, please list in the space below:	
Are any of your employees active participants in any industry organizations whose primary focus is damage prevention?	
If yes, please list in the space below:	
Have you as a corporate entity, or any of your employees, received any awards or peer recognition that recognize above average performance?	
If yes, please list in the space below:	

Applicant's Potential to Add Value to the ABCGA	
Using the space below, identify what you see as the key points of value the ABCGA would obtain from entering into a long term ground disturbance training program endorsement with your company:	

NOTES FOR APPLICANT

1. Confirm that you have read the ABCGA Ground Disturbance 201 Standard Overview, Service Standard and Schedule of Fees (Initial)
2. If you have any questions on how to complete this application, contact tscadmin@albertacga.ca.

3. Submit the completed application electronically to tscadmin@albertacga.ca. Any additional information requested by the ABCGA's Training Standards Committee (TSC) should be in a separate document.
4. The TSC may elect to schedule follow-up meeting(s) and or discussions with you to review responses.
5. You will receive a response, granting or denying access to the ABCGA Ground Disturbance 201 Standard, within 30 calendar days.
6. If you receive a notice granting access, you will receive an invoice for the Standard Access Fee as listed in the current Schedule of Fees. After payment is made, the ABCGA Ground Disturbance 201 Standard will be sent to you electronically.
7. After reviewing the ABCGA Ground Disturbance 201 Standard, if you decide to proceed with the development of an endorsed training program, please contact tscadmin@albertacga.ca to request the Stage I and Stage II Application Forms and Instructions for Applicant.